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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 2/22/2021

RE: Action: Approve budget amendment for \$43,000 from the Reid Golf Course Fund Balance for the 2021 Reid Golf Course Parking Lot Replacement Project.

The 2021 Capital Improvement Plan includes \$150,000 to to replace the parking lot at Reid Golf Course. This project includes replacing the parking lot, improving stormwater management and improving accessibility. This project was included in the DPW B-21 bid package. The total for this work included in the B-21 bid came to a total of \$137,768.75 plus a contingency of \$5,000. With costs outside of the contract which include labor/ashphalt materials for city crews to place the asphalt we estimate the total project to be \$193,000. This is \$43,000 than originally budgeted. Though the cost is higher than anticipated we do not believe deferring the project is feasible as a result of the parking lot condition and the bid was attractive. We are requesting the budget transfer to cover the budget deficit and contingency based on the received bid numbers.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.