



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Monday, April 24, 2023

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 5:30pm.**

2. Pledge of Allegiance

**Present:** 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

3. Roll call of membership

**Present:** 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

4. Approval of minutes from previous meeting

[23-0442](#)

Finance Committee Minutes

**Attachments:** [MeetingMinutes Apr-10-2023.pdf](#)

**Hartzheim moved, seconded by Fenton, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

5. **Public Hearing/Appearances**

6. **Action Items**

[23-0443](#)

Request to approve lease for space at the Northland Mall by the Parks, Recreation and Facilities Management Department contingent on the approval of the Development Agreement with Fox Commons Properties, LLC.

**Attachments:** [2023 Dance Studio Lease.pdf](#)

**Croatt moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[23-0444](#)

Request to approve staff authorization to acquire Units 50 D and 50 E in the City Center West lower level.

**Attachments:** [2023 Acquisition of Space in City Center West Lower Level.pdf](#)

Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[23-0445](#)

Request to approve an agreement with Goodwill Industries for its funding of the Miracle Field Upgrades at Memorial Park.

**Attachments:** [2023 Miracle League Field.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[23-0446](#)

Request to approve Grant Allocation for Energy Efficiency and Conservation Block Grant (EECBG) Program of \$134,180.

**Attachments:** [2023 EECBG Grant Funding.pdf](#)

Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[23-0448](#)

Request to award the American Rescue Plan Act - Affordable Housing Project Grant to Greater Fox Cities Habitat for Humanity, Inc. for an amount of \$200,000.

**Attachments:** [Memo ARPA HousingGrantAward\\_04212023v3.pdf](#)

Croatt moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[23-0449](#)

Elect Vice-Chair

*Ald. Croatt is unanimously elected vice-chair.*

[23-0450](#)

Elect Tax Appeals Members

*Ald. Hartzheim is unanimously elected for Tax Appeal.*

[23-0451](#)

Elect CEA Board Member

*Ald. VanZeeland unanimously elected for CEA Board.*

[23-0452](#)

Set Meeting Time and Date

*Mondays at 5:30pm.*

[23-0453](#)

Designate Contact Person

*Finance Director Jeri Ohman is unanimously designated as the Contact Person.*

## 7. Information Items

[23-0447](#)

Request to award Network Managed Services to Heartland Business Systems for an amount of \$126,200 (appears on the Human Resources/Information Technology Committee agenda as an action item).

**Attachments:** [Network Managed Services to Heartland Business Systems.pdf](#)

**This item was presented**

[23-0454](#)

The following 2023 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

**Reid Golf Course**

Donations + \$400

Supplies + \$400

To record donation from Jerrod Haessly for tee sign at golf course

**This item was presented**

## 8. Adjournment

**Hartzheim moved, seconded by Croatt, that this meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland