

## Potential Schedule

Revised 11/07/16

CPSC	October 18, 2016	
DRAFT OPEN HOUSE	October 20, 2016 October 25, 2016	
CPSC	November 15, 2016	
PLAN COMMISSION	November 21, 2016 December 12, 2016 January 9, 2017 January 23, 2017 February 6, 2017	Chapters 1-5 as Information Item (send in advance, gather input) Chapters 6-9 as Information Item (send in advance, gather input) Chapters 10-12, 18 as Information Item (send in advance, gather input) Chapter 14 as Information Item (send in advance, gather input) Full Comp Plan as Action Item (hearing, resolution, recommendation)
COMMON COUNCIL	March 15, 2017	Adoption of Comp Plan (hearing, ordinance)

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## From Chapter 12:

### Minor Updates to the Comprehensive Plan

Periodically, development proposals or changing circumstances within the City may trigger consideration of an amendment to the **Comprehensive Plan**. Examples may include requests to change the zoning of a parcel to a use that is inconsistent with the future land use mapped in the Comprehensive Plan, omission or alternative routing for planned streets, or broader changes recommended through detailed neighborhood or special area planning conducted by the City. It is the City's intent to address these issues on an as-needed basis, rather than waiting for a scheduled review of the plan. At a minimum, the following steps will be followed when considering a minor amendment to the **Comprehensive Plan**:

- The City will prepare a written summary, maps, or other exhibits that thoroughly explain the proposed amendment. These will be made available for public review prior to consideration of the amendment by the Plan Commission.
- One copy of the amendment to the plan will be sent to all of the following:
  - every governmental body that is located in whole or in part within the boundaries of the City (ex., counties, school districts, etc.);
  - the clerk of every local governmental unit that is adjacent to the City;
  - the Wisconsin Land Council;
  - the Wisconsin Department of Administration;
  - the East Central Wisconsin Regional Planning Commission; and
  - the public library.
- The Plan Commission will conduct a public hearing on the proposed amendment. The public hearing before Plan Commission will be noticed as a Class II notice. The Plan Commission will act on the proposed amendment by resolution and forward the recommendation to the Common Council. Common Council will conduct a public hearing in accordance with Wisconsin State Statutes (currently as a Class I notice requiring 30 days' notice) and will then, by majority vote, accept or deny the amendment. (Ord 33-12, Effect 4-24-12)
- The Common Council will consider an ordinance to adopt the amendment to the **Comprehensive Plan**, and act by a majority vote to approve or deny the amendment.