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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 8/12/2019

RE: Action: Award the City of Appleton "Yellow Ramp Light Fixture Installation Project" contract to Michels Power in the amount of \$60,900 with a contingency of \$10,000 for a project total not to exceed \$70,900.

The 2019 Capital Improvement Plan includes \$256,000 to replace the lighting fixtures at the Yellow Ramp. Of that amount, \$18,979.50 has been utilized for professional services and \$165,161 has been utilized for the light fixtures, leaving a balance of \$71,859.50 for installation of the fixtures. This request includes installation of the replacement light fixtures for all lights in the parking ramp. The existing lighting is inefficient, at the end of its useful life, and is in need of replacement. PRFMD solicited quotes from four lighting distributors to direct purchase the fixtures only. The purchase of the light fixtures will be part of another contract.

The quotes were received as follows:

Michels Power (low)	\$60,900
VOE Power and Systems	\$90,749
Paynecrest Electric	Did not Bid
Van Ert Electric	Did not Bid

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Michels Power. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Michels Power in the amount of \$60,900 plus a contingency of \$10,000 only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.