



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

---

Monday, May 20, 2024

5:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

**Meeting called to order at 5:30pm.**

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

4. Approval of minutes from previous meeting

[24-0665](#)

05/06/24 Finance Committee minutes

**Attachments:** [Meeting\\_Minutes050624.pdf](#)

**Hartzheim moved, seconded by Croatt, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

5. **Public Hearing/Appearances**

6. **Action Items**

[24-0669](#)

Request to approve the following ARPA non-profit grant award recommendations:

Mental Health, Community Wellness, and Violence Prevention:

NEW Mental Health Connection	\$100,000
World Relief	\$ 50,000
Boys and Girls Club of the Fox Valley	\$100,000
Pillars, Inc.	\$120,000
Valley Packaging Industries	\$130,000

Early Childhood Development, Childcare, and Family Support:

Us 2 Behavioral Health Care	\$250,000
YMCA of the Fox Cities	\$250,000
Building for Kids	\$250,000
First 5 Fox Valley	\$750,000

**Attachments:** [ARPA Non-Profit Grant Funding Recommendations Finance Memo.pdf](#)  
[ARPA Non-profit Grant Finance Memo Exhibit A.pdf](#)

**Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Croatt, Fenton and Van Zeeland

**Nay:** 1 - Hartzheim

[24-0585](#)

Resolution #5-R-24 Increasing the Wheel Tax

**Attachments:** [#5-R-24 Resolution to Increase the Wheel Tax.pdf](#)  
[DPW Wheel Tax Res Memo.pdf](#)

**Van Zeeland moved, seconded by Croatt, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Hartzheim and Van Zeeland

**Nay:** 2 - Firkus and Fenton

[24-0664](#)

Resolution #6-R-24 establishing an Ordinance for a Responsible Bidder Policy

**Attachments:** [#6-R-24 Responsible Bidder Ordinance.pdf](#)

**Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-0666](#)

CEA Review Committee Report

**Attachments:** [CEA Review Committee Minutes 5-6-24.pdf](#)

**Van Zeeland moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-0667](#)

Request to approve Contract Amendment and Change Order No. 1 to contract 21-24 for H-23 Lightning Drive Extension Phase 1 for excavation below subgrade and extra stone base, in the amount of \$77,508.00 resulting in a decrease in contingency from \$116,000.00 to \$92,934.82. Overall contract increases from \$1,544,853.12 to \$1,622,361.12.

**Attachments:** [H-23 Change Order 1 Contract Amend Memo.pdf](#)  
[H-23 Change Order 1.pdf](#)

**Van Zeeland moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-0668](#)

Request to approve the following 2024 Budget amendments:

**General Fund- Fire**

Donations	+ \$17,651.09
Other Misc Supplies	+ \$17,651.09

To record donation from Theodore Lang Trust (2/3 vote of Council required)

**General Fund - Police**

Donations	+ \$17,651.09
Other Misc Supplies	+ \$17,651.09

To record donation from Theodore Lang Trust (2/3 vote of Council required)

**Van Zeeland moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

**7. Information Items**

[24-0670](#)

Update on ARPA Funds.

**Attachments:** [ARPA Funding as of 3-31-2024.pdf](#)

**This item was presented.**

[24-0671](#)

Contract 64-23 was awarded to RJM Construction for \$262,328 with a contingency of \$36,000 for A Bldg Painting and Ceiling. Change orders were approved totaling \$4,857.57. Final contract amount is \$267,185.57 with a contingency of \$31,142.43. Payments issued to date total \$253,826.29. Request final payment of \$13,359.28.

**This item was presented.**

## 8. Adjournment

**Hartzheim moved, seconded by Fenton, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland