



DEPARTMENT OF
**PUBLIC
WORKS**

MEMORANDUM

Date: June 5, 2024

To: Utilities Committee

From: Pete Neuberger, Deputy Director of Public Works/City Engineer

Subject: Amend 2024A Stormwater Management Plan Review contract with Brown and Caldwell by an increase of \$25,000 for a total contact amount not to exceed \$75,000.

The Department of Public Works is requesting an amendment to the contract with Brown and Caldwell (BC) for 2024 Stormwater Management Plan Reviews by an increase of \$25,000 for a total contact amount not to exceed \$75,000.

Due to the number of stormwater management plans submitted in 2024, the number of plans expected to be submitted yet this summer and the coordination needed for larger projects, the original contact amount of \$50,000 is anticipated to be expended within the next two months.

Work under this contract is charged on an hourly basis and is therefore only used as needed. In order to keep projects moving forward, staff is requesting this amendment now, before the current contract is completely spent. Other contract terms would remain unchanged.