



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Human Resources & Information Technology Committee

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Wednesday, April 26, 2023

6:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Hartzheim, Croatt, Fenton and Hayden

**Excused:** 1 - Schultz

4. Approval of minutes from previous meeting

[23-0437](#)

Minutes 4/12/23.

**Attachments:** [Minutes 4-12-23.pdf](#)

**Hayden moved, seconded by Fenton, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Hartzheim, Croatt, Fenton and Hayden

**Absent:** 1 - Schultz

5. **Public Hearing/Appearances**

6. **Action Items**

[23-0438](#)

Request to Elect Vice Chair.

**Alderperson Fenton nominated as Vice-Chair.**

**Aye:** 4 - Hartzheim, Croatt, Fenton and Hayden

**Absent:** 1 - Schultz

[23-0439](#)

Request to Set Meeting Date and Time.

**Meeting date and time has been changed to Wed. at 4:30.**

[23-0440](#)

Request to Designate Contact Person.

**Designated contact person is Director Ratchman.**

[23-0457](#)

Request to Award Network Managed Services to Heartland Business Systems.

**Attachments:** [Recommendation to Award Network Managed Services to Heartland Business Systems.pdf](#)

**Fenton moved, seconded by Hayden, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Hartzheim, Fenton and Hayden

**Absent:** 1 - Schultz

**Abstained:** 1 - Croatt

[23-0463](#)

Request to Approve Police Table of Organization Changes.

**Attachments:** [New Police Engagement Spec.pdf](#)  
[Police Community Engagement Specialist Job Description 4.20.23.pdf](#)  
[Police DRAFT 4.7.23.pdf](#)

**Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Hartzheim, Croatt, Fenton and Hayden

**Absent:** 1 - Schultz

## 7. Information Items

[23-0459](#)

Recruitment Status Report through 4/20/23.

**Attachments:** [RSR 4.20.23.pdf](#)

**This Presentation was received and filed**

## 8. Adjournment

**Croatt moved, seconded by Fenton, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Hartzheim, Croatt, Fenton and Hayden

**Absent:** 1 - Schultz