



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Monday, March 26, 2018

5:30 PM

Council Chambers, 6th Floor

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### Joint Meeting with Library Board

1. Call meeting to order

**Meeting called to order at 5:30 pm.**

2. Roll call of membership

**Present:** 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

3. Approval of minutes from previous meeting

[18-0443](#)

Finance Committee minutes from March 12, 2018 meeting

**Attachments:** [MeetingMinutes12-Mar-2018-02-40-48.pdf](#)

**Alderperson Croatt moved, seconded by Alderperson Baranowski, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

4. **Public Hearings/Apearances**

5. **Action Items**

[18-0445](#)

Request approval of design for mixed use development proposed by Commercial Horizons.

The Motion on this item was as follows:

Support the city's efforts to include the library's needs as identified in a mixed use development with Commercial Horizons on the current site of Soldier's Square Parking Ramp

**Attachments:**     [Mixed Use Library Memo.pdf](#)  
[Library RFP.pdf](#)  
[Mixed Use Library Summary Grid.pdf](#)  
[Scores for Mixed Use Library Project Proposals.pdf](#)  
[Mixed-use Library close up.JPG](#)

*Amended language to add "as identified as option 1 by Commercial Horizons", Baranowski, second by Siebers carries 5-0*

**Aldersperson Lobner moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

*Meeting went into Recess*

*Meeting Reconvened*

[18-0444](#)

Request to award Unit C-18 Sidewalk Sawcutting to ASTI Sawing, Inc in an amount not to exceed \$30,000.

**Attachments:**     [Award of Contract Unit C-18.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[18-0446](#)

Request for approval of Bid Packages and project related expenses into the Guaranteed Maximum Price Amendment to Miron Construction for the Jones Park Project for a contract not to exceed \$3,753,690 plus a contingency of 5% for a contract not to exceed \$3,937,861 and approval of the following 2018 Budget adjustment:

**Public Works Capital Project Fund**

Debt Proceeds	- \$887,558
Mobility Study Implementation Project	- \$887,558

**Facilities Management Capital Projects Fund**

Jones Park Project	+\$887,558
Debt Proceeds	+\$887,558

transfer funds from the Mobility Study Implementation Project to the Jones Park Project

**Attachments:**     [2018 Jones Park Bid Package Memo.pdf](#)

**Alderson Lobner moved, seconded by Alderson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

[18-0450](#)

Request to approve the following 2017 Budget adjustments:

**General Fund - Parks & Recreation**

Charges for Services - Pool	+\$41,000
Concession Supplies	+\$41,000

to record the increased pool concession revenue used to purchase additional concession supplies

**General Fund**

Fringe Benefits - HR Department	+\$2,845
Fringe Benefits - Police Department	+\$183,679
Fringe Benefits - Fire Department	+\$66,428
Find Balance	- \$252,952

to record the use of general fund balance to cover the cost of health care costs

**Attachments:**     [2017 Corrected Final Budget adjustments .pdf](#)

**Aldersperson Croatt moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

**6. Information Items**

[18-0451](#)

The following 2017-2018 Budget carryover appropriations were approved in accordance with policy:

1. Non-Lapsing Funds	\$660,985
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**Attachments:**     [Consolidated 17-18 carryover FINAL - NL.pdf](#)

**This Presentation was presented**

**7. Adjournment**

**Aldersperson Croatt moved, seconded by Aldersperson Baranowski, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski