



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, August 26, 2024

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

4. Approval of minutes from previous meeting

[24-1132](#)

Minutes from August 12, 2024

**Attachments:** [08-12-2024 MSC Minutes.pdf](#)

**Siebers moved, seconded by Meltzer, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

5. **Public Hearing/Appearances**

6. **Action Items**

[24-1133](#)

Approve Lawe Street Concrete Reconstruction Design

**Attachments:** [Lawe Street Design Approval Memo.pdf](#)

[Lawe St Supplemental Info.pdf](#)

[Lawe St MSC Design Approval Notice 8-14-24.pdf](#)

**Siebers moved, seconded by Firkus, that the Report Action Item be  
recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-1134](#)

Grant application request for new traffic signal at the Richmond Street (STH 47) / Ridgeview Drive intersection

**Attachments:** [MSC STH 47 Ridgeview SISP grant application request.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-1135](#)

Approve an ordinance updating Municipal Code Chapter 15, Article III, Rates and Charges

**Attachments:** [Memo Refuse Fee Ordinance Update 2024.pdf](#)  
[Refuse Can Change to Ords.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-1154](#)

Fee Waiver Request - 311 N Superior Street

**Attachments:** [311 N. Superior St Memo.pdf](#)  
[311 N Superior Photos.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-1157](#)

Approve sole source contract with Traffic and Parking Control Co., Inc. (TAPCO) for TIBA ramp access software cloud migration, upgrade of ramp access credit card readers, and added Pay-On-Foot equipment, in an amount not to exceed \$221,209.00.

**Attachments:** [MSC Award Memo Sole Source Tapco TIBA Ramp System Upgrades.pdf](#)  
[TAPCO TIBA sole source approval memo Finance Purchase Mgr 08-22-2024.pdf](#)

**Siebers moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

## 7. Information Items

## 8. Adjournment

**Siebers moved, seconded by Meltzer, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus