



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Library Board

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Tuesday, April 16, 2024

3:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**President Margret Mann called the meeting to order at 3:02pm**

2. Pledge of Allegiance

3. Roll call of membership

*Keller arrived at 3:06pm*

**Others Present: Owen Anderson, Nicole Casner, Ann Cooksey, Darrin Gladd, Tina Krueger, Adriana McCleer, Dan McGinnis, Alex Niemi, Colleen Rortvedt, Tasha Saecker, Maureen Ward**

**Present:** 6 - Looker, Kellner, Scheuerman, Mann, Brozek and Lee

**Excused:** 5 - Nett, Sivasamy, Van Zeeland, Keller and Bunnow

4. Approval of minutes from previous meeting

[24-0396](#)

March 19, 2024 Meeting Minutes

**Attachments:** [3-19-2024 Library Board Meeting Minutes.pdf](#)

**Kellner moved, seconded by Scheuerman, that the March 19, 2024 Meeting Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 6 - Looker, Kellner, Scheuerman, Mann, Brozek and Lee

**Absent:** 5 - Nett, Sivasamy, Van Zeeland, Keller and Bunnow

5. **Public Participations and Communications**

**Establish Order of the Day**

**President Margret Mann called for a motion to place Action Items 24-0397, 24-0402 and 24-0433 on a Consent Agenda.**

**Looker moved, Kellner seconded that Action Items 24-0397, 24-0402 and 24-0433 be placed on a Consent Agenda. Voice Vote. Motion Carried. (6-0)**

## 6. Action Items

Scheuerman moved, seconded by Looker that the Consent Agenda be approved. Voice Vote. Motion Carried. (6-0)

[24-0397](#)

Bill Register - March 2023

**Attachments:**    [March 24 Bill Register.pdf](#)  
[APL Financial Cash Flow-March 2024.pdf](#)  
[Q3 Friends Project Summary Report.pdf](#)

This Report Action Item was approved

[24-0402](#)

April 2024 Budget Amendment

**Attachments:**    [Apr24 Budget Amendment.pdf](#)

This Report Action Item was approved

[24-0433](#)

Request for Approval of Summer Teen Internship Position

**Attachments:**    [Memo\\_TeenInternship.pdf](#)

This Report Action Item was approved

## 7. Information Items

### A. Administrative Report

[24-0404](#)

Building Project Update

**Attachments:**    [March 2024 Building Project Update.pdf](#)

[24-0410](#)

APL Annual Report

**Attachments:**    [2023 Annual Report.pdf](#)

[24-0405](#)

APL Hiring Process Update

[24-0406](#)

May meeting time change - Tuesday, May 14 @ 1:00pm

[24-0411](#)

National Library Week - April 7-13

**Attachments:**    [Library Week 2024.pdf](#)

**B. President's Report**

[24-0407](#) Public Library Association Conference Report

[24-0408](#) Trustee Fundraising Breakfast Thursday, April 18 8:00-9:30am

**Attachments:** [April18Event.pdf](#)  
[04-18-2024 Notice of Quorum Library Trustee Breakfast.pdf](#)

**C. Staff Updates**

[24-0409](#) Children's Program Updates

**Attachments:** [Eclipse Programming Report.pdf](#)

**8. Adjournment**

**Scheuerman moved, seconded by Kellner, that the meeting be Adjourned.  
Voice Vote. Motion Carried. (7-0)**

**The meeting was Adjourned at 3:39pm**