



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Monday, December 9, 2024

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

4. Approval of minutes from previous meeting

[24-1568](#) 12/04/24 Finance Committee minutes

Attachments: [Meeting Minutes120424.pdf](#)

5. **Public Hearing/Apearances**

6. **Action Items**

[24-1569](#) Request to approve the Relocation Order for the Lawe Street reconstruction project from College Avenue to Spring Street.

Attachments: [0515 - Lawe - Relocation Order \(12-02-2024\).pdf.pdf](#)

[24-1570](#) Request to approve contract extension for BMC ARPA Grant Administration Contract.

Attachments: [MemoContractExtension BMCARPA.pdf](#)

[24-1571](#) Request to approve Development Agreement for Lumbini Estates (Saket, LLC).

Attachments: [0288 - Lumbini - Development Agreement - Draft 12-03-2024.pdf.pdf](#)
[LumbiniEstate DAMemo 12052024.pdf](#)

[24-1572](#) Request to approve write off of \$49,609.68 of accounts receivable invoices and \$23,407.02 of personal property taxes (outstanding over one year).

Attachments: [AR Write Off List 2024.pdf](#)
[PP Write off List 2024.pdf](#)

7. **Information Items**

[24-1573](#)

The following 2024 Budget adjustments were approved by the Finance Director in accordance with Policy:

General Fund - Library

| | |
|--|--------|
| Materials Management - Other Reimbursements | +\$985 |
| Materials Management - Books & Library Materials | +\$985 |

To record David Greene Memorial (Opening Day)

General Fund - Library

| | |
|--|--------|
| Library Admin - Other Reimbursements | +\$500 |
| Community Partner - Office Supplies for Cultural Programming | +\$500 |

To record Fox Cities Kids Expo

General Fund - Library

| | |
|--|----------|
| Library Admin - Other Reimbursements | +\$5,000 |
| Community Partner - Office Supplies for Cultural Programming | +\$5,000 |

To record Fox Cities Book Festival

General Fund - Library

| | |
|--|-----------|
| Materials Management - Other Reimbursements | +\$11,000 |
| Materials Management - Books & Library Materials | +\$11,000 |

To record Eloise Blair Donation

General Fund - Library

| | |
|-----------------------------------|----------|
| Children's - Other Reimbursements | +\$1,272 |
| Children's - Office Supplies | +\$1,272 |

To record City of Madison - Children's Devices Reimbursement

[24-1574](#)

Contract 115-24 was awarded to Schulze Exteriors, LLC. for the 2024 Park Pavilions Roof Replacement Project in the amount of \$45,775 with a contingency of \$7,000. One change order was issued in the amount of \$4,800 to replace water damaged roof sheeting. No payments were issued to date. Request to issue the final contract payment of \$50,575.

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Jeri Ohman at (920) 832-5742.

