



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Tuesday, April 28, 2015

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and  
Alderperson Mann

**Excused:** 1 - Alderperson Dalton

3. Approval of minutes from previous meeting

[15-650](#)

Minutes from March 24, 2015

**Attachments:** [Minutes from March 24, 2015.pdf](#)

**Alderperson Coenen moved, seconded by Alderperson Dannecker, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and  
Alderperson Mann

**Excused:** 1 - Alderperson Dalton

4. **Public Hearings/Appearances**

[15-649](#)

Design Hearing for the following streets in the 2017 pavement reconstruction program:

- a. Douglas Street from Pine Street to Haskell Street
- b. Fair Street from Franklin Street to the South end
- c. Grant Street from Nicholas Street to Mason Street
- d. Harriman Street from Atlantic Street to Winnebago Street
- e. Herbert Street from Pine Street to Rogers Avenue
- f. Winona Court from Nawada Street to Nawada Street

**Attachments:** [Proposed Winona Ct. Const April 9, 2015.pdf](#)  
[Presentation of April 23, 2015 Public Info. Session.pdf](#)

## 5. Action Items

[14-623](#)

#12-R-14 - Plank

“BE IT RESOLVED that the City of Appleton analyze removing the parking meters downtown and replacing that parking enforcement with the utilization of License Plate Reader equipment and the necessary compatible technology. Analysis shall include investigating the option of implementing smartphone technology and a review of variety of hourly parking space options to have the most cost effective and customer friendly parking possible.

Funding for the equipment and ongoing maintenance shall be budgeted in the City’s 2015 General fund and the Parking Utility. Alternatives to compensate for lost revenue shall be reported to Municipal Services Committee by June 15, 2014.”

*Request was made from Alderperson Plank to withdraw this resolution.*

[15-477](#)

Request from Tom Purdy for a permanent street occupancy permit to install private subdivision signage in the Apple Hill Boulevard street right-of-way.

**Attachments:** [Applehill Blvd Private signage.pdf](#)  
[Apple Hills Farms call to Service.pdf](#)

**Alderperson Dannecker moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

**Excused:** 1 - Alderperson Dalton

[15-651](#)

Request from Appleton Sign for a permanent street occupancy permit to install a sign that extends into the College Avenue street right-of-way 5 feet. Guidelines used for administrative approval is a maximum projection of 4 feet into the street right-of-way. This request to supercede 15-286.

**Attachments:** [Request Appleton Sign for Permanent Street Occ.pdf](#)

*Item 15-286 was withdrawn with no action, per the approval of item 15-651..*

**Alderperson Croatt moved, seconded by Alderperson Coenen, that the Report**

**Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

**Excused:** 1 - Alderperson Dalton

[15-286](#)

Request from Appleton Sign for a permanent street occupancy permit to install a sign that extends into the College Avenue street right-of-way 8.5 feet. Guidelines used for administrative approval is maximum projection of 4 feet into the street right-of-way.

**Attachments:** [Request from Appleton Sign.pdf](#)

*Request was made form Appleton Sign to withdraw this item.*

[15-652](#)

Request from Appleton Downtown Incorporated for a street occupancy permit for the new banners on College Avenue. ~~along with their request to waive the installation fee identified in C.7 of the City of Appleton Banner Policy.~~

**Attachments:** [Request from ADI for new banner.pdf](#)

*15-652 Amend - Strike all of the "waive the installation fee" language.*

*Vote to approve 15-652 as ammended was 3-1 to approve.*

**Alderperson Coenen moved, seconded by Alderperson Dannecker, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Dannecker, Alderperson Coenen and Alderperson Mann

**Nay:** 1 - Alderperson Croatt

**Excused:** 1 - Alderperson Dalton

[15-653](#)

Request from Appleton Downtown Incorporated for a street occupancy permit to host a Sidewalk Sale on May 9, 2015 from 10:00 a.m. to 3:00 p.m. on the amenity strip from 600 W. College Avenue through 300 E. College Avenue.

**Attachments:** [Request from ADI for a Street Occ-sidewalk sale.pdf](#)

**Alderperson Coenen moved, seconded by Alderperson Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

**Excused:** 1 - Alderperson Dalton

[15-654](#)

Approve placement of bike corral at same location as 2014 (231 E. College Avenue) from May 7, 2015 through September 24, 2015.

**Attachments:**     [Bike Corral at 231 E. College Avenue.pdf](#)

**Alderson Dannecker moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Dannecker, Alderson Coenen, Alderson Croatt and Alderson Mann

**Excused:** 1 - Alderson Dalton

[15-655](#)

Request from Studio 123 for a permanent street occupancy permit to install an entrance awning with the poles within the street right-of-way at 213 E. College Avenue with a minimum clearance of 7 feet.

**Attachments:**     [Request from Studio 123-Awning.pdf](#)

*Item 15-655 withdrawn*

[15-656](#)

Install YIELD signs on Whittier Drive at Browning Street.

**Attachments:**     [Install YIELD signs on Whittier Drive at Browning Street.pdf](#)

**Alderson Dannecker moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Dannecker, Alderson Coenen, Alderson Croatt and Alderson Mann

**Excused:** 1 - Alderson Dalton

[15-658](#)

Approve parking restrictions on Winslow Avenue between Conkey Street and Progress Drive.

**Attachments:**     [Approve parking restrictions on Winslow Ave..pdf](#)

**Alderson Dannecker moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Dannecker, Alderson Coenen, Alderson Croatt and Alderson Mann

**Excused:** 1 - Alderson Dalton

[15-657](#)

Approve parking changes near St. Francis Xavier Middle School and install STOP signs on Morrison Street at McArthur Street.

**Attachments:**     [Approve parking changes near St. Francis Xavier Middle School.pdf](#)

[Pictures St. Francis Xavier Middle School.pdf](#)

**Alderson Dannecker moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by**

the following vote:

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

**Excused:** 1 - Alderperson Dalton

## 6. Information Items

[15-659](#)

Confirm the following:

- \* Elect Vice-chairperson-**Alderperson Dannecker**
- \* Designate a Contact Person-**Director Vandehey**
- \* Set meeting day and time-**Tuesday @ 6:30 p.m.**
- \* Appointment to Board of Building Inspection-**Alderperson Coenen**
- \* Appointment to Board of Heating Examiners-**Alderperson Coenen**
- \* Appointment to CEA Review Committee-**Alderperson Croatt**

[15-664](#)

Street Construction Map demonstration

[15-665](#)

Inspection Division Permit Summary Comparison Report for March, 2015.

**Attachments:** [Inspections Division Permit Summary Comp Report for March, 2015.pdf](#)

[15-666](#)

Recommendation to implement the following parking changes in summer 2015: (ACTION item at May 12th meeting)

- a. Change on-street meter hours from 9:00 a.m.-9:00 p.m. to 9:00 a.m.-6:00 p.m. Monday through Saturday.
- b. Change on-street meter limits and rates for outlying areas.

## 7. Adjournment

**Alderperson Coenen moved, seconded by Alderperson Dannecker, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

**Excused:** 1 - Alderperson Dalton