



*"...meeting community needs...enhancing quality of life."*

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Niki Wendt, Recreation Manager**

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TO: Parks and Recreation Committee

FROM: Niki Wendt

DATE: December 12, 2022

RE: Action: Request Approval of Aquatic Program Fees and Charges Policy

The Parks, Recreation, and Facilities Management Department along with the City's Legal Services Office has reviewed the Aquatic Program Fees and Charges Policy. Changes include consistency in language from other similar policies along with some updates to wording. Major changes include:

- An annual pass will now be referred to as a summer pass since we no longer offer open swim at West Pool in fall, winter, or spring.
- We added an option for a group rate, the registration process for groups, and guidelines for groups to follow when visiting our facilities.
- We changed the timeline that we allow refunds to be consistent with our Recreation Program Fee Policy.
- Admission fees and summer pass fees have increased to reflect inflation and to help offset the increases to seasonal staff wages starting in 2023.

Our department requests approval of the updates which will go into effect January 1, 2023.

Please contact me at 832-5572 or at [niki.wendt@appleton.org](mailto:niki.wendt@appleton.org) with any questions.