



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Municipal Services Committee

---

Monday, May 6, 2024

4:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership

**Present:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

4. Approval of minutes from previous meeting

[24-0573](#)

Minutes from April 22, 2024

**Attachments:** [04-22-2024 MSC Minutes.pdf](#)

**Siebers moved, seconded by Meltzer, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

5. **Public Hearing/Appealances**

6. **Action Items**

[24-0574](#)

Approve the request to extend street occupancy permit 24-027-T from The Boldt Company for a street occupancy permit for the Fox Commons City Center Plaza project along College Avenue from City Center East to the entrance of City Center West for a period ending on July 1, 2024.

**Attachments:** [24-027-T Extension.pdf](#)

**Siebers moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-0575](#)

Approve the revisions to the Downtown Appleton Parking and Meter Bag Policy.

**Attachments:**     [Downtown Appleton Parking and Meter Bag Policy - Revised 04-2024.pdf](#)  
[Downtown Appleton Parking and Meter Bag Policy - Final Revised 04-2024.pdf](#)

**Siebers moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-0576](#)

Approve ordinance change for Clearwater Creek 4th Addition (Sweetwater Way).

**Attachments:**     [Clearwater Creek 4th Addition Ordinance Changes.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-0577](#)

Approve proposed loading zone stalls by the YMCA (200E Lawrence St). Follow-Up to Six-Month Evaluation Period.

**Attachments:**     [Lawrence St 200E Loading Zone stalls by the YMCA \(follow-up to 6-mo eval\).pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-0578](#)

Approve ordinance changes related to the H-23 Lightning Dr. Grade and Gravel Project.

**Attachments:**     [Lightning Dr H-23 Ordinance Changes.pdf](#)

**Firkus moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-0579](#)

Approve ordinance changes related to the A-24 Linwood Av. Reconstruction Project.

**Attachments:**     [Linwood Av A-24 Ordinance Changes.pdf](#)

**Siebers moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-0580](#)

Approve ordinance changes related to the A-24 Owaissa-Wisconsin RRFB Project.

**Attachments:**     [Owaissa-Wisconsin RRFB A-24 Ordinance Changes.pdf](#)

Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-0581](#)

Approve ordinance changes related to the A-24 Quest Dr. Paving Project.

**Attachments:**     [Quest Dr A-24 Ordinance Changes.pdf](#)

Siebers moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-0582](#)

Approve ordinance changes related to the Rise Apartment Project.

**Attachments:**     [Rise Apartments Ordinance Changes.pdf](#)

Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-0583](#)

Approve ordinance changes related to the Southpoint Commerce Park G-24 Grade and Gravel Projects (Endeavor Dr/Vantage Dr/Inspire Ct).

**Attachments:**     [Vantage Dr & Endeavor Dr G-24 Ordinance Changes.pdf](#)

Firkus moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[23-1251](#)

## Resolution #11-R-23 Overnight Parking

**Attachments:**    [#11-R-23 Overnight Parking.pdf](#)  
[Overnight Parking Resolution #11-R-23 Staff memo.pdf](#)  
[Overnight Parking Resolution Additional Information\\_Final.pdf](#)  
[2024.04.08 Overnight Parking Memo.pdf](#)

*Motion to Amend by Ald. Siebers: "That the City of Appleton will initiate a trial program allowing alternate side street parking on all streets within the city limits except on streets where parking is only allowable on one side, areas with more restrictive parking limitations and those where parking is not permitted at any time. Overnight street parking will remain prohibited during the winter months to facilitate snow removal. Snow emergency parking restrictions will remain applicable. DPW & Parking Utility will undertake additional measures to implement the trial, including providing signage, sufficient enforcement staffing within the Parking Utility and altering street sweeping schedules to accommodate overnight parking while still remaining compliant with WDNR requirement for stormwater quality. Be it further resolved that the COA DPW will provide an evaluation of the program to Municipal Services Committee & Common Council for one year after implementation of the trial."*

*Seconded by Ald. Meltzer. Motion failed 2-3.*

*Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion failed 1-4.*

**Firkus moved, seconded by Fenton, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Fenton, Doran, Meltzer and Firkus

**Nay:** 1 - Siebers

## 7. Information Items

[24-0584](#)

## Bird Rides Update

**Attachments:**    [Bird-Appleton Informational Deck.pdf](#)

*Adam Davis, government partnership manager for Bird, spoke to Committee.*

## 8. Adjournment

**Siebers moved, seconded by Meltzer, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus