



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Safety and Licensing Committee

Wednesday, April 24, 2024

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

This meeting was called to order by Ald. Schultz at 5:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Ald. Croatt appeared virtually.

Present: 4 - Croatt, Siebers, Fenton and Schultz

Excused: 1 - Doran

4. Approval of minutes from previous meeting

[24-0430](#)

Safety & Licensing Committee Minutes from 04/10/2024.

Attachments: [S&L Minutes 04-10-24.pdf](#)

Siebers moved, seconded by Fenton, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 4 - Croatt, Siebers, Fenton and Schultz

Excused: 1 - Doran

5. Public Hearing/Appearances

6. Action Items

[24-0327](#)

Recommended Denial of an Operator License for Miguel Hulke.

Attachments: [Miguel Hulke Operator License Application.pdf](#)
[Miguel Hulke PD Letter.pdf](#)
[Miguel Hulke Clerk Letter.pdf](#)
[Miguel Hulke Supporting Documentation.pdf](#)
[Miguel Hulke Denial - Lt. Goodin.pdf](#)
[Miguel Hulke - ACA Buruin.pdf](#)

Miguel Hulke appeared and addressed the Committee.

Sarah Gregory, owner of Sangria's, appeared and addressed the Committee.

A Notwithstanding vote was taken. The License was recommended for approval 3/1.

Siebers moved, seconded by Fenton, that the Operator License be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Siebers, Fenton and Schultz

Nay: 1 - Croatt

Excused: 1 - Doran

[24-0237](#)

Class "B" Beer and "Class B" Liquor License Premise Amendment application for NAC LLC d/b/a OB's Brau Haus, Christopher Nelis, Agent, located at 523 W College Ave, contingent upon approval from the Community Development, Inspections and Finance Departments.

Attachments: [OB's Brau Haus - Premises Amendment.pdf](#)

Croatt moved, seconded by Fenton, that the Class "B" Beer and "Class B" Liquor License Premise Amendment application be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Fenton and Schultz

Nay: 1 - Siebers

Excused: 1 - Doran

[24-0467](#)

Police Department Sole Source Memo for ACMS Crossing Guards Contract Renewal.

Attachments: [ACMS Sole Source - SL.pdf](#)

Fenton moved, seconded by Siebers, that the ACMS Crossing Guards Contract Renewal be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Siebers, Fenton and Schultz

Excused: 1 - Doran

[24-0459](#)

Fire Department Automatic Aid Agreement with the Kimberly Fire Department.

Attachments: [AFD_KFD_Auto Aid KFD Signed 4.12.24.pdf](#)

Fenton moved, seconded by Siebers, that the Fire Department Automatic Aid Agreement be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Siebers, Fenton and Schultz

Excused: 1 - Doran

[24-0503](#)

Fire Department Automatic Aid Agreement with the Grand Chute Fire Department.

Attachments: [Appleton Auto-Aid Agreement 2024.pdf](#)

Siebers moved, seconded by Fenton, that the Fire Department Automatic Aid Agreement be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Siebers, Fenton and Schultz

Excused: 1 - Doran

Balance of the action items on the agenda.

Fenton moved, Siebers seconded, to approve the report. The motion carried by the following vote:

Aye: 4 - Croatt, Siebers, Fenton and Schultz

Excused: 1 - Doran

[24-0431](#)

Class "B" Beer and "Class B" Liquor Temporary Premises Amendment application for Topsy Taco & Tequila Bar LLC d/b/a Topsy Taco & Tequila Bar, Sarah Gregory, Agent, located at 127/129 S. Memorial Dr., on May 5th 2024 for Cinco de Mayo, contingent upon approval from the Health and Inspections Departments.

Attachments: [Topsy Taco & Tequila Bar - Temporary Premises Amendment.pdf](#)

This Report Action Item was recommended for approval.

[24-0432](#)

Class "B" Beer and "Class B" Liquor Temporary Premises Amendment application for Sangria's Mexican Grill 2 LLC d/b/a Sangria's Mexican Grill, Sarah Gregory, Agent, located at 215 S. Memorial Dr., on May 5th 2024 for Cinco de Mayo, contingent upon approval from the Health and Inspections Departments.

Attachments: [Sangria's Mexican Grill - Temporary Premises Amendment.pdf](#)

This Report Action Item was recommended for approval.

[24-0434](#)

Temporary Class "B" Beer "Class B" Wine License application for Thompson Center on Lourdes (New Applicant), Margret Mann, Person in Charge, located at, 2331 E. Lourdes Dr., for the Senior Prom Event, taking place on May 3rd, 2024.

Attachments: [Senior Prom Event - Temp B Application.pdf](#)

This Report Action Item was recommended for approval.

[24-0451](#)

Temporary Class "B" Beer License application for Appleton Downtown Inc., Jennifer Stephany, Person in Charge, located on College Avenue from Superior St. to Durkee St., for the Light the Night Market, taking place on May 17th, 2024, contingent upon approval from the Health Department.

Attachments: [Light the Night Market Spring - Temp B Application.pdf](#)

This Report Action Item was recommended for approval.

[24-0416](#)

Temporary Class "B" Beer License application for Heart of the Valley Lions Club, Beth Sewall, Person in Charge, located at, Jones Park, for the Sol Dance Music Festival, taking place on June 22nd, 2024.

Attachments: [Sol Dance Music Festival- Temp B Application.pdf](#)

This Report Action Item was recommended for approval.

[24-0452](#)

Temporary Class "B" Beer License application for Appleton Downtown Inc., Jennifer Stephany, Person in Charge, located on College Avenue from Superior St. to Durkee St., for the Light the Night Market, taking place on July 19th, 2024, contingent upon approval from the Health Department.

Attachments: [Light the Night Market Summer - Temp B Application.pdf](#)

This Report Action Item was recommended for approval.

[24-0453](#)

Elect Vice Chair

Siebers moved, seconded by Fenton, that Ald. Schultz be elected vice-chair. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Siebers and Fenton

Excused: 1 - Doran

Abstained: 1 - Schultz

[24-0454](#)

Set Meeting Date & Time

Siebers moved, seconded by Fenton, to keep the meeting date and time as it currently stands at 5:30 p.m. on the 2nd and 4th Wednesdays of the month. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Siebers, Fenton and Schultz

Excused: 1 - Doran

[24-0455](#)

Designate Contact Person

Siebers moved, seconded by Fenton, that Clerk Lynch be designated as the contact person. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Siebers, Fenton and Schultz

Excused: 1 - Doran

7. Information Items

[24-0510](#)

Police Department Information on Alcohol Law Violations.

Attachments: [April 2024 Alcohol Violation Listing.pdf](#)

[24-0468](#)

Special Events

-City of Appleton, Appleton City Celebration, Pierce Park, May 23rd
2024

[24-0469](#)

Directors Report

1. City Clerk
2. Fire Chief
3. Police Chief

8. Adjournment

Siebers moved, seconded by Fenton, that the meeting be adjourned at 6:10 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Siebers, Fenton and Schultz

Excused: 1 - Doran